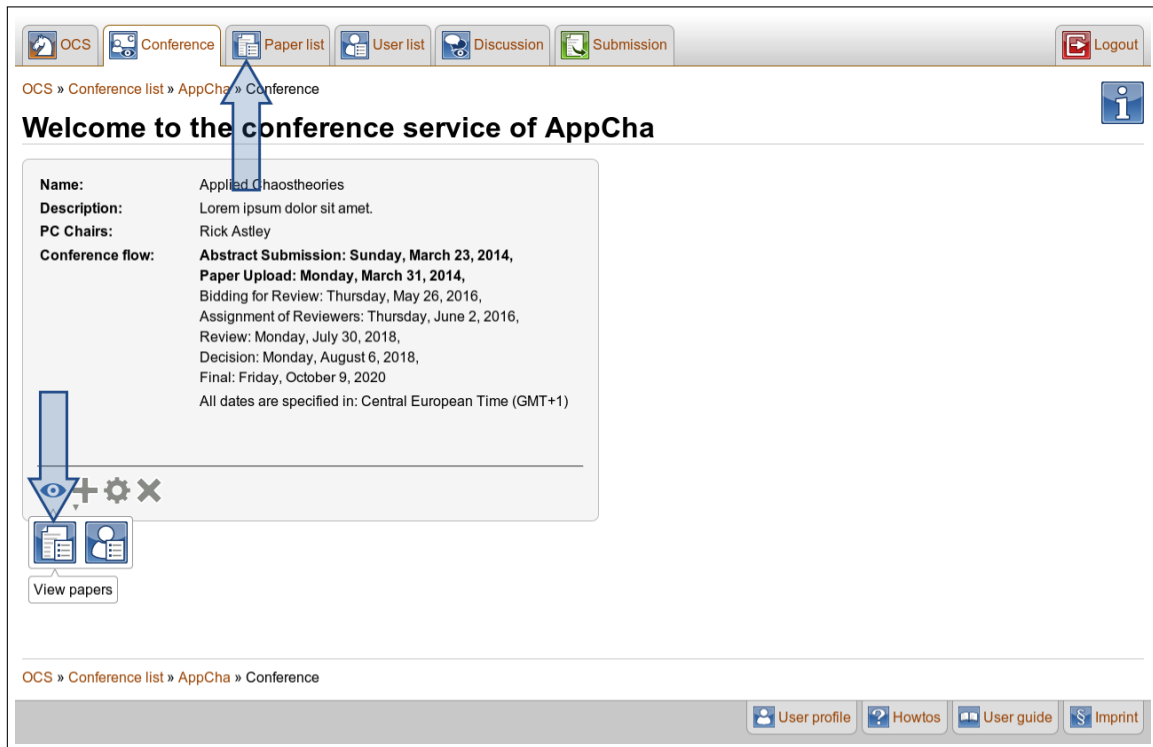
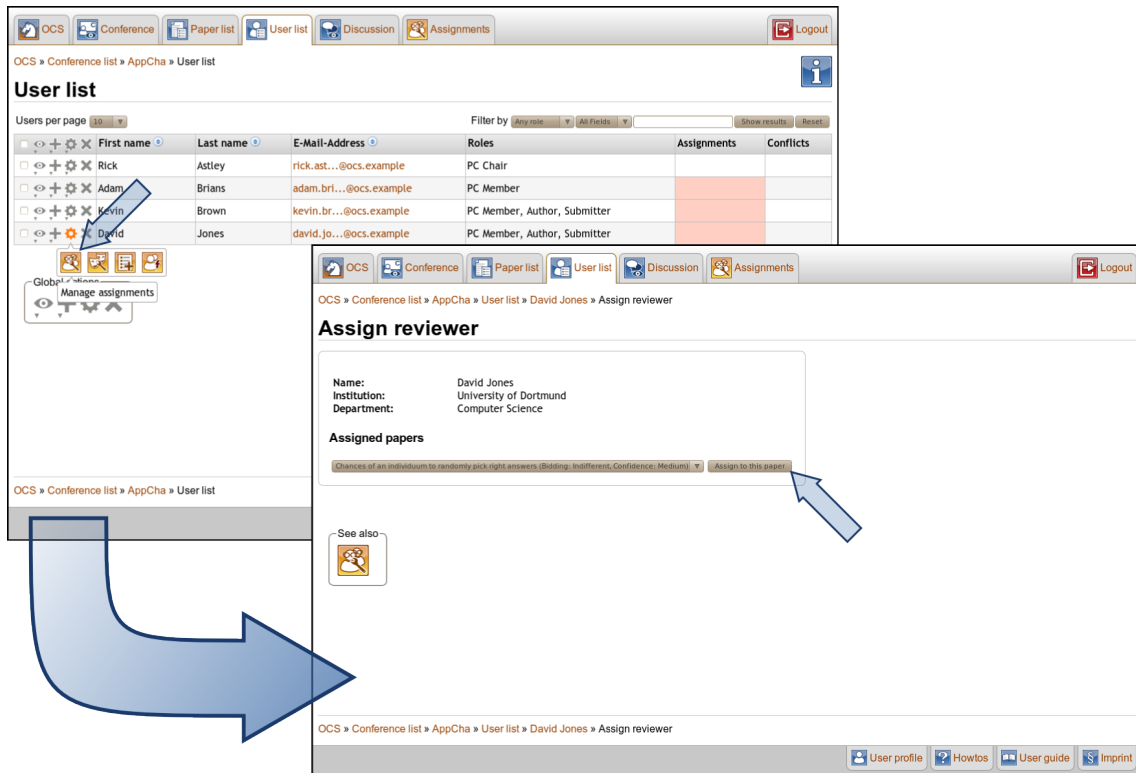


1 Philosophy of the OCS

The basic principle of the OCS is to offer users free choice in which way they want to execute certain workflows while keeping every possible way simple and transparent.

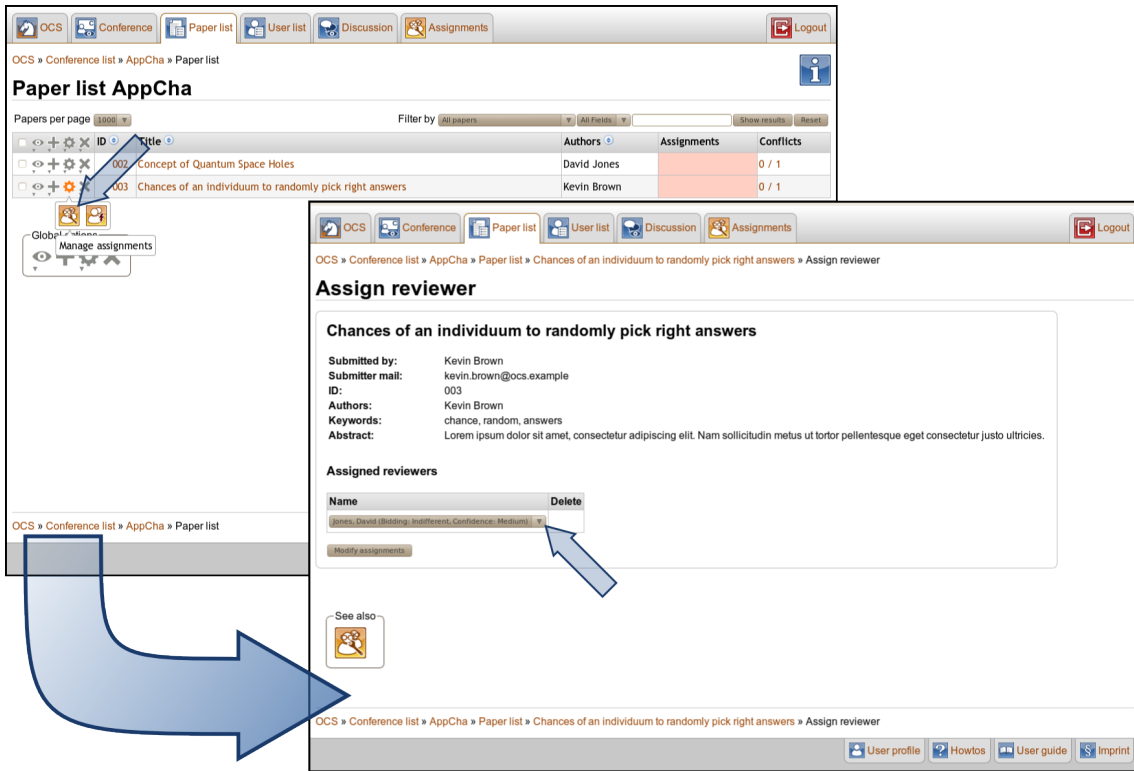


Starting with the navigation, you have several alternatives to reach the page you need. Most pages can be accessed via tabs in the header as well as by clicking the corresponding icon in the main window.

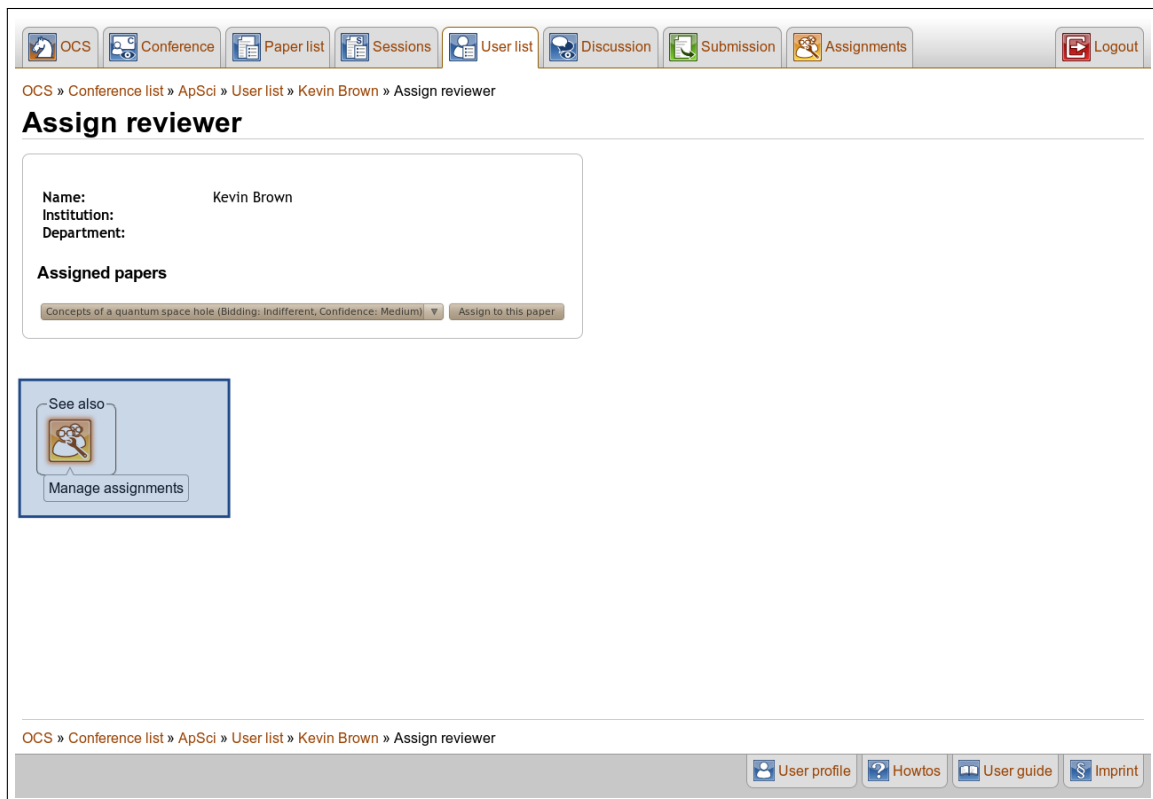


The OCS does not limit the workflow to one possibility but offers you diverse ways, letting you decide what fits you best. A good example of the free workflow principle is the assignment, which associates papers and reviewers. You decide

whether you like to assign a paper to reviewers or assign a reviewer to papers.



You can make use of both ways at once and decide on the amount of users and papers, which workflow is the optimal choice.



The OCS also provides a general “**Manage assignments**” page, that offers the function to automatically assigning reviewers to papers, based on their bidding status. Alternatives like this are always shown in a “**See also**” section in the main window.

If a step can be performed in an alternate way, this possibility is proposed in a “**See also**” section.

In addition to the offer of a free workflow, the OCS provides a great amount of tools and functions to make your work easier. A collection of those tools can be found in the chapter [Special Functions of the OCS](#).